



Haryana Government Gazette

EXTRAORDINARY

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HARYANA GOVERNMENT

URBAN LOCAL BODIES DEPARTMENT

Order

The 10th July, 2024

No. 4/30/2023-2CI.—

1. In supersession of earlier order issued *vide* Endst. No. 4/30/2023-2CI dated 26th September, 2023, Government of Haryana is pleased to re-constitute the following Payment Approval Committees in all the Municipal Councils and Municipal Committees in the State for according sanction for release of payments in respect of municipal works :-

(a) For payment of municipal works upto Rs. 50.00 Lakhs

The Committee shall have the following members for approval of the payment in respect of municipal works upto Rs. 50.00 Lakhs :-

- (i) President of the Municipal Council or Municipal Committee, as the case may be;
- (ii) Vice President of the Municipal Council or Municipal Committee, as the case may be; and
- (iii) Executive Officer or Secretary of the Municipal Councils or Municipal Committees, as the case may be.

(b) For payment of municipal works of more than Rs. 50.00 Lakhs

The Committee shall have the following members for approval of the payment in respect of municipal works of more than Rs. 50.00 Lakhs :-

- (i) District Municipal Commissioner concerned;
- (ii) President of Municipal Council or Municipal Committee, as the case may be;
- (iii) Vice President of Municipal Council or Municipal Committee, as the case may be; and
- (iv) Executive Officer or Secretary of the Municipal Councils or Municipal Committees, as the case may be.

2. The President shall be the Chairperson of the Payment Approval Committee mentioned at 1(a) above. However, in case of Payment Approval Committee mentioned at 1(b) above, District Municipal Commissioner concerned shall be the Chairperson and President shall be the Vice Chairperson of the said Committee. In case the President is unable to attend any meeting of Payment Approval Committee then Vice President shall be the Chairperson of the Committee mentioned at 1(a) and Vice Chairperson of the Committee mentioned at 1(b).
3. The concerned Chairperson of the Payment Approval Committee shall decide the date, time and venue for the meeting of Payment Approval Committee.
4. Quorum of the meeting for the said Committee shall be one half of the total members of the Payment Approval Committee but shall not be less than two in any case.
5. Decision taken in the physical meeting shall be recorded as minutes and proceedings of the meetings shall also be maintained by the Executive Officer or Secretary, as the case may be.
6. The Payment Approval Committee shall hold atleast one meeting in ten days and a minimum of three (3) meetings in a month. Every bill raised shall be decided by the said Committee within 10 days.
7. The payment of municipal works shall only be released after its sanction by the Payment Approval Committee after considering the following points :-
 - (a) E-tendering process shall be carried out by following due procedures.
 - (b) The enhancement, if any, shall be properly approved by the competent authority.
 - (c) The recommendations of the District Level Monitoring Committee constituted by the Government shall also be obtained before sanctioning the payment.
 - (d) There shall be no splitting of works.
 - (e) Any other conditions provided in Rules/Regulations/Instructions issued from time to time shall also be adhered to before sanctioning the payment.

Panchkula:
The 9th July, 2024.

VIKAS GUPTA,
Commissioner & Secretary to Government Haryana,
Urban Local Bodies Department.